

INFORMATION FROM PARENT OR DRIVER

Please print

Your first name _____ Last name _____

Your relationship to child Parent Expectant parent Other _____

Street address _____ City _____

State _____ ZIP _____ Telephone (____) _____

Child's name _____ Age _____ Weight _____ Height _____

Is child here? Yes No Medical or behavioral issues _____

Vehicle make _____ Model _____ Year _____

When you got your child's safety seat, was it new or used? New Used Don't know

Has it ever been used in a crash? No Yes Don't know

Note: It is recommended that you replace your car seat if it has been in a crash or you don't know its history.
How did you find out about this checkup? _____

To: Parent or other caregiver

Please install the safety seat in your vehicle and buckle in your child as usual. The car seat checker will need the instruction booklet for your safety seat and the owner's manual for your vehicle, so please get them ready if you have them with you today. **Please read and sign the statement below:**

I am requesting a safety seat checkup. I understand that I should read and follow the manufacturer's instructions provided with my child restraint and my vehicle.

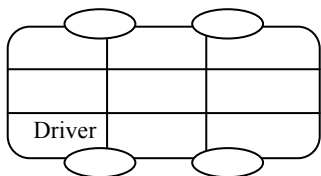
Your signature _____ Date _____ Location _____

INFORMATION FROM CHECKERS

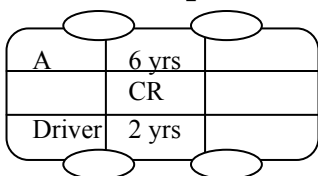
Location of child restraint and other passengers (Mark on drawing below)

1. Write "CR" to show location of child restraint described on this form.
2. Write "A" for adults, ages of other children who usually ride in the car.

Fill in below



Example



Air Bags

Driver Passenger, front Passenger, side

Cut-off switch (if present): On Off

Back seat, side

Checkup location _____ Date _____

Names of checkers (please print) _____

Signature of recorder _____ Telephone (____) _____

Attention Checkers: Ask the driver for the vehicle owner's manual before you start the checkup. Even if he/she has brought the CR instruction booklet, **it is recommended that you use a copy of instructions with the SBS USA summary sheet**, which highlights the most essential information, drawings, and mfr. updates.

Yes No Parent/driver brought CR Instruction booklet

Yes No Parent/driver brought vehicle owner's manual

Yes No Checker used manufacturer's instructions, including summary sheets by SBS USA

Yes No Checker used SRN LATCH manual for LATCH and/or tether guidelines

_____ Final installation checked (initials of designated supervisor)

_____ Checkup form reviewed (initials of designated supervisor)

HOW CHILD ARRIVED AT THE CHECKUP

- Child not present (**items with * required**)
 Booster (skip to pg. 3)
 Safety belt (skip to pg. 4)
 Child restraint with harness. Before starting checkup, have parent secure child and install CR as usual.

OK Error N/A Complete this checklist (errors visible without removal) for all CRS WITH A HARNESS

			*Child (or CR) is in the back seat of the vehicle
			*Harness straps are flat, not rolled or twisted. If child present, on shoulders/chest
			No slack in harness (pinch test)
			If CR has shield, it is adjusted properly and not in front of child's face or neck
			*No thick padding under, behind, or over child; no thick padding under CR
			*Chest clip at armpit level, threaded properly (if child not present, OK if there is a clip)
			*Buckle latches securely (test by yanking upward)

OK Error N/A Also complete this checklist if CR IS FACING REARWARD

			*CR is not in front of air bag
			*Baby's head is supported (at least 1" below top edge of shell; OK if baby not born yet)
			*Straps are in slots at or below shoulders (or lowest available)
			*CR is reclined enough for comfort, but not more than halfway back
			* Carry handle in correct position per instructions

OK Error N/A Also complete this checklist if CR IS FACING FORWARD

			*This CR may be used facing forward
			*Child is at least one year old (recommend rear facing until age two)
			Child's head is supported (at least to middle of ears)
			Straps are in slots at or above shoulders
			*Straps are in slots allowed per instructions (applies to some convertibles)
			*CR is upright or adjusted to proper angle per instructions

Remove child from CR now. Do not remove CR from car yet.

HOW CHILD RESTRAINT IS INSTALLED IN VEHICLE

- CR moves less than 1" toward front, sides of car
 CR moves more than 1"
 Booster (skip to pg. 3)

Attachment System(s) Available

(for this seating position, check all that apply)

- Lap-only belt
 Lap-shoulder belt
 Tether anchor
 Lower LATCH bars

Attachment System(s) Used for Child Restraint

(check all that apply)

- Lap-only belt
 Lap-shoulder belt
 Tether anchor
 Lower LATCH bars

Vehicle Belt Errors

- Belt not in correct location on CR
 Slack in belt
 Switchable retractor not locked
 Locking latchplate slips on belt
 Locking clip needed, not used
 Locking clip in wrong location
 Used LATCH and vehicle belt

Lower LATCH Errors

- Strap in wrong part of CR
 Slack in strap
 Connector upside down
 Center location, not authorized
 Attached to fabric
 Attached to other metal part
 Unauthorized LATCH location
 Child too heavy

Tether Information

- Tether strap used Not used
Tether Info (fwd-facing CR)
 CR has tether strap Yes No
 How attached to CR? OK Error
 Tether anchor here? Yes No
 How attached to car? OK Error
 Slack in tether strap? Yes No
 Rear-facing tether used per instr.

Other _____

Remove CR from car and go to next page

IDENTIFY AND INSPECT THE CHILD RESTRAINT

Manufacturer name _____ Not found**
Model name _____ Not found**
Model # (if visible on sticker) _____ Not found on CR
Date made (if visible on sticker) _____ Not found on CR
Damage, history (see Pg. 1) No visible damage, history known Damage or crash or unknown**
Recalls, warnings applicable None _____ # found Non-repairable recall(s)**
 Circled info on parent's copy of recall list

**** Get assistance and authorization from designated supervisor before child leaves checkup.**

HOW THE CHILD LEFT THE CHECKUP

For booster, skip Harness Section and go to "CR Appropriate for Child."

HARNESS SECTION

- Harness threaded (not just slots) per instructions*
 - OK on arrival OR Corrected by checker
- All strap ends secured, not dangling*
- No slack in webbing (pinch test)
- Retainer clip placed properly (if required)*
- Buckle tested by yanking upward*
- Harness slots used (N/A if straps slide up and down)**
____ Slot # (top slot is #1, next lower #2, etc.)*
 - Shoulder level Slightly above Slightly below

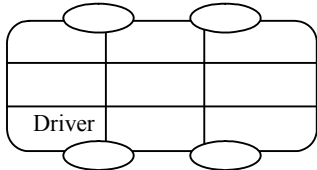
Crotch slot used* Inner or only slot Outer slot

CR APPROPRIATE FOR CHILD*

- Yes, appropriate CR brought to checkup
- No, recommended replace CR
- Yes, different CR installed at checkup

Seating Position

Write "CR" to show final seating position.



Items below with * required if no child.

Direction CR is facing*

- Rearward Forward

Carry handle location (make sure it is locked)

Describe _____

Angle adjustment (mark all that apply)

Rear facing CR

- Baby's head does not flop forward
- Reclined no more than halfway back*
- Adjusted CR recline mechanism*
- Added rolled towel or noodle*

Forward facing CR*

- Upright
- Reclined per instructions

For booster, skip to page 4.

FIRMNESS OF INSTALLATION

- CR moves less than 1" toward front, sideways
- CR moves more than 1" **Get checkup supervisor**
Reason _____

LOCATION OF BELT OR LATCH STRAP

- Behind child, through tunnel
- Under child's feet, through tunnel
- Through slots, over child
- Through base of infant-only CR
- Shoulder belt: in slot/tunnel with lap belt
 lies against vehicle seatback

HOW CR ATTACHED Vehicle belt LATCH

VEHICLE BELT INFO (skip if not used)

Type of vehicle belt used

- Lap-only belt Continuous lap-shoulder belt
- Separate lap and shoulder belts

How vehicle belt is locked

- CR lockoff used
- Retractor locked
- Locking latchplate (no action needed)
- Locking latchplate (twisted belt to lock)
- Locking clip on lap-shoulder belt

Other belt actions _____

LATCH INFORMATION (skip if not used)

- Verified connection with 2 metal bars by touch
- Verified top of connector is on top
- Verified maximum weight

TETHER STRAP (Check all that apply)

- Attached to vehicle per instructions
- Not used in final installation (check all that apply)
 - Tether strap and anchor available, not used
 - No tether strap on CR
 - No tether anchor in car; gave parent part #
 - No tether anchor in car; not available

UNUSED SHOULDER BELT NEAR CHILD

- None Retractor locked No retractor

LOOSE OBJECTS? _____

OTHER _____

HOW CHILD IN BOOSTER OR SAFETY BELT ARRIVED AT THE CHECKUP

Belt-positioning booster Correct (proper belt placement) Used incorrectly

If incorrect, describe _____

Shield booster Check all that apply: Lap-only belt used Lap-shoulder belt used

Belt tight and locked Belt not locked Removed shield

Lap and shoulder belt (no booster) Correct (both parts placed correctly) Used incorrectly

If incorrect, describe: Shoulder belt behind back Shoulder belt under arm

Other _____

Lap-only belt (no booster) Correct (low and snug) Used incorrectly

Child arrived in combination seat (safety seat with harness); harness was removed by checker

Other restraint or non-certified accessory (describe) _____

HOW CHILD LEFT THE CHECKUP

****Get assistance and authorization from checkup supervisor before child leaves checkup.**

Booster Lap belt** Lap-shoulder belt Other

Please fill in items below for child in safety belt or booster.

Child sits all the way back without slouching Yes No**

Shoulder belt touches center of shoulder and chest Yes No**

Shoulder belt snug, straight path from anchor to buckle Yes No**

Lap belt touches upper thighs Yes No**

Lap belt is snug Yes No**

Head is supported by booster or vehicle seatback Yes No**

Child's weight is within limits per instructions Yes No**

Child is at least age 3-4, can stay seated whole trip Yes No**

Shoulder belt guide used (only if needed) Yes No

Vehicle belt locked to prevent being wrapped around child Yes No

Vehicle belt locked to keep child in position in booster Yes No

Booster attached with lower LATCH per instructions Yes No

Recommendations made to parent:

Caution: shoulder belt guide may prevent belt from retracting

Lock switchable retractor to keep child in position

Lock unused shoulder belt next to child

Child needs CR with harness

Other recommendations _____

Fill out information below if child left in a different safety seat or booster.

Mfr. _____ Model name _____ Model # _____

Date of manufacture _____

CR provided by: Parent Sponsoring organization Donation \$ _____ Authorized by _____

Complete "How the child left the checkup" (on pg. 3 for seats with harness, on this page for boosters).